



SOUTH ASIAN UNIVERSITY

Akbar Bhawan Campus, Chankyapuri

New Delhi – 110 021

Phone: +91 -11-24122512-14, Fax: +91-11-24122511 www.southasianuniversity.org

INVITATION FOR BIDS

Supply & Installation of Laptops

Tender No. SAU/SP/2015/06/ dated 04.05.2017

The South Asian University (SAU) is an International University sponsored by the eight member countries of the South Asian Association for Regional Cooperation (SAARC) viz. Afghanistan, Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan and Sri Lanka.

The University invites sealed Bids from reputed authorized distributors/dealers/retailer, etc. to supply of 05 Laptops under following specifications;

Laptop No. 01

S.No.	Item	Qty	Specifications	
1	Laptop	01	Display	Screen: 12.3" PixelSense Display
				Resolution: 2736 x 1824 (267 PPI)
				Touch: 10 point multi-touch
			Memory	8 GB RAM
			Processor	Intel® i7
			Security	TPM chip
			Software	Windows 10 Pro
				MS Office Home & Student 2016 (Optional)
			Storage	Solid state drive (SSD) 256GB
			Battery life	Up to 9 hours of video playback
			Graphics	I7: Intel® Iris™ graphics
			Ports	Two full-size USB 3.0
				microSD™ card reader
				Surface Connect™
				Headset jack
				Mini DisplayPort
			Cameras, video, and audio	Cover port
				Face sign-in camera (front-facing)
				5.0MP front-facing camera with 1080p HD video
				8.0MP rear-facing autofocus camera with 1080p HD video
Stereo microphones				
	Stereo speakers with Dolby® Audio™ Premium			



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			Wireless	802.11ac Wi-Fi wireless networking
				IEEE 802.11a/b/g/n compatible
				Bluetooth 4.0 wireless technology
			Warranty	1 + 2 year warranty
			Cover	Compatible Blue / Black cover (Optional)
			(Touch Pen included)	

Laptop No. 02

S.No.	Item	Qty	Specifications	
1	Laptop	01	Display	Screen: 12.3" PixelSense Display
				Resolution: 2736 x 1824 (267 PPI)
				Touch: 10 point multi-touch
			Memory	8GB RAM
			Processor	Intel® i7
			Security	TPM chip
			Software	Windows 10 Pro
				MS Office Home & Student 2016
			Storage	Solid state drive (SSD) 256GB
			Battery life	Up to 9 hours of video playback
			Graphics	I7: Intel® Iris™ graphics
			Ports	Two full-size USB 3.0
				microSD™ card reader
				Surface Connect™
				Headset jack
				Mini DisplayPort
			Cameras, video, and audio	Face sign-in camera (front-facing)
				5.0MP front-facing camera with 1080p HD video
				8.0MP rear-facing autofocus camera with 1080p HD video
				Stereo microphones
				Stereo speakers with Dolby® Audio™ Premium
Wireless	802.11ac Wi-Fi wireless networking			
	IEEE 802.11a/b/g/n compatible			
	Bluetooth 4.0 wireless technology			
Warranty	1 + 2 year warranty			
Cover	Compatible Blue / Black cover			



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			(Touch Pen included)	
			Antivirus	Norton Antivirus: 3 years validity

Laptop No. 03

S.No.	Item	Qty	Specifications	
1	Laptop	01	Display	Screen: 12.3" PixelSense Display
				Resolution: 2736 x 1824 (267 PPI)
				Touch: 10 point multi-touch
			Memory	16 GB RAM
			Processor	Intel® i7
			Security	TPM chip
			Software	Windows 10 Pro
				MS Office Home & Student 2016
			Storage	Solid state drive (SSD) 512GB
			Battery life	Up to 9 hours of video playback
			Graphics	I7: Intel® Iris™ graphics
			Ports	Two full-size USB 3.0
				microSD™ card reader
				Surface Connect™
				Headset jack
				Mini DisplayPort
			Cameras, video, and audio	Face sign-in camera (front-facing)
				5.0MP front-facing camera with 1080p HD video
				8.0MP rear-facing autofocus camera with 1080p HD video
				Stereo microphones
Wireless	Stereo speakers with Dolby® Audio™ Premium			
	802.11ac Wi-Fi wireless networking			
	IEEE 802.11a/b/g/n compatible			
Warranty	Bluetooth 4.0 wireless technology			
	1 + 2 year warranty			
Cover	Compatible Blue / Black cover			
	(Touch Pen included)			
	Antivirus	Norton Antivirus: 3 years validity		



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Laptop No. 04

S.No.	Item	Qty	Specifications	
1	Laptop	01	Display	13.3-inch (diagonal) LED-backlit glossy widescreen display with support for millions of colours Supported resolutions: 1440x900 (native), 1280x800, 1152x720 and 1024x640 pixels at 16:10 aspect ratio, and 1024x768 and 800x600 pixels at 4:3 aspect ratio
			Storage	256 GB PCIe-based flash storage
			Processor	1.6GHz dual-core Intel Core i5 (Turbo Boost up to 2.7GHz) with 3MB shared L3 cache
			Memory	8GB of 1600MHz LPDDR3 on board memory
			Battery and Power	Up to 12 hours wireless web Up to 12 hours iTunes movie playback Up to 30 days standby time Built-in 54-watt-hour lithium-polymer battery 45W MagSafe 2 Power Adapter with cable management; MagSafe 2 power port
			Size and Weight	Height: 0.3–1.7 cm (0.11–0.68 inches) Width: 32.5 cm (12.8 inches) Depth: 22.7 cm (8.94 inches) Weight: 1.35 kg (2.96 pounds)
			Graphics and Video Support	Intel HD Graphics 6000 Dual display and video mirroring: Simultaneously supports full native resolution on the built-in display and up to 3840x2160 pixels on an external display, both at millions of colours.
			Thunderbolt digital video output	Native Mini DisplayPort output DVI output using Mini DisplayPort to DVI Adapter (sold separately) VGA output using Mini DisplayPort to VGA Adapter (sold separately) Dual-link DVI output using Mini DisplayPort to Dual-Link DVI Adapter (sold separately) HDMI audio and video output using third-party Mini DisplayPort to HDMI Adapter (sold separately)
			Camera	720p FaceTime HD camera
			Connections and Expansion	Two USB 3 ports (up to 5 Gbps) Thunderbolt 2 port (up to 20 Gbps) MagSafe 2 power port SDXC card slot 3.5mm headphone jack



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			Wireless	802.11ac Wi-Fi wireless networking; IEEE 802.11a/b/g/n compatible Bluetooth 4.0 wireless technology
			Audio	Stereo speakers Dual microphones 3.5mm headphone jack Support for Apple iPhone headset with remote and microphone
			Keyboard and Trackpad	Full-sized backlit keyboard with 78 (US) or 79 (ISO) keys, including 12 function keys and four arrow keys (inverted “T” arrangement) with ambient light sensor Multi-Touch trackpad for precise cursor control; supports inertial scrolling, pinch, rotate, swipe, three-finger swipe, four-finger swipe, tap, double-tap and drag capabilities
			Electrical and Operating Requirements	Line voltage: 100–240V AC Frequency: 50Hz to 60Hz Operating temperature: 10° to 35° C (50° to 95° F) Storage temperature: –25° to 45° C (–13° to 113° F) Relative humidity: 0% to 90% non-condensing Operating altitude: tested up to 3,000 metres (10,000 feet) Maximum storage altitude: 4,500 metres (15,000 feet) Maximum shipping altitude: 10,500 metres (35,000 feet)
			Operating System	macOS Sierra macOS is the operating system that powers everything you do on a Mac. macOS Sierra introduces Siri to Mac4 — along with new ways to enjoy your photos and work more seamlessly between devices.
			Accessibility	Accessibility features help people with disabilities get the most out of their new MacBook Air. With built-in support for vision, hearing, physical and motor skills, and learning and literacy, you can create and do amazing things.
			Features include:	VoiceOver, Reduce Motion, Closed Captions, Zoom, Siri and Dictation, Text to Speech, Increase Contrast, Switch Control
			Built-in Apps	Photos, iMovie, GarageBand, Pages, Numbers, Keynote, Safari, Mail, FaceTime, Messages, Maps, Notes, Calendar, Contacts, Reminders, iTunes, iBooks, App Store
			Warranty	Standard warranty should be given



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Laptop No. 05

Quantity- 1, Technical Details:

Series	MacBook Air
Colour	Silver
Item Height	17 Millimeters
Item Width	32.5 Centimeters
Screen Size	13.3 Inches
Maximum Display Resolution	1440x900
Item Weight	1.4 Kg
Product Dimensions	22.7 x 32.5 x 1.7 cm
Item model number	MMGF2HN/A
Processor Brand	Intel
Processor Type	Core i5
Processor Speed	1.6 GHz
Processor Count	2
RAM Size	8 GB
Memory Technology	DDR3
Computer Memory Type	PC2-4200
Hard Drive Size	128 GB
Audio Details	Headphones
Speaker Description	Stereo speakers
Graphics Coprocessor	Intel HD 6000
Connectivity Type	Wi-Fi, Bluetooth-V4
Number of USB 3.0 Ports	2
Hardware Platform	Mac OS
Operating System	Mac OS X
Average Battery Life (in hours)	12 Hours
Included Components	Laptop and Adapter



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Conditions for Submission of Bids

1. Bid should be placed in a sealed cover marked the Contract Name and Tender No. at the top left corner of the envelope and sent to the **Assistant Registrar Stores & Procurement Section, Room No. 424 Floor, South Asian University, Akbar Bhawan, Chanakyapuri, New Delhi 110021** or deposited at the Reception of South Asian University. If the Bid is not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the Bid.
2. Bid should reach the above address on or before 3.00 PM on 17.05.2017. Purchaser shall reject any Bid that arrives after the deadline for submission of Bids. Bids will be opened on the same day at 3:30 PM.
3. Bids shall remain valid for a period of sixty (60) days after the Bid submission deadline date.
4. The tenderer while sending their tender should enclose a copy of the conditions stipulated duly certified and attested by them in token of accepting the tender conditions that they understood and accepted them in full. Tenders received without the certified copy of the conditions shall be rejected summarily.
5. The Bid shall be typed or written in English with indelible ink and shall be signed by a person duly authorized to sign on behalf of the vendor. Official Stamp should be placed after the signature.
6. The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a Bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of the bid.
7. The bid proposal must be properly indexed and bound and all the pages shall be signed and stamped. Any loose document submitted by bidders will be rejected.
8. The bidders can bid for part supply of laptop if not interested to bid for all laptops.
9. Unit Price of each item should be indicated in the format of price schedule given in Annexure I. **The applicable VAT, Service Tax, Excise Duty/Custom Duty shall be indicated separately.** Any additional charges to be levied should be clearly specified. The vendor shall quote only in Indian Rupees.
10. Prices quoted by the vendor shall be fixed during the vendor's performance of the Contract and not subject to variation on any account.
11. Alternative offers/partial offers shall not be considered. The vendors are advised not to quote different options for the same item but, furnish the most competitive among the options available to the bidder. A Bid submitted with an adjustable price shall be treated as non-responsive and may be rejected.
12. **The university is exempt from paying CST, Excise Duty, and Service Tax. Wherever required, the contractor shall obtain exemption certificates from the university.** The bidder shall provide the Company Registration Number, valid VAT Registration Number, Shop Act Registration (SAR), Permanent Account Number (PAN), Central Sales Tax, and if relevant, Excise Duty and Service Tax Registration Number. Attested Copies of above documents shall be attached.
13. A firm having any legal suit/criminal case pending against its proprietor or any of its Directors (in the case of Private Ltd. Company) or having been earlier convicted on grounds of moral turpitude or for violation of laws in force shall not be eligible. A self-declaration to this effect shall be furnished by the bidder.



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14. The University has the right to reject any Bid, and to annul the process and reject all Bids at any time prior to acceptance, without thereby incurring any liability to bidders and without assigning any reason.
15. The University will accept the Bid of the vendor whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the documents issued.
16. Goods shall be supplied within one week from the date of purchase order. The date of supply and installation shall strictly be adhered to, failing which the University reserves the right of not accepting the supplies and to charge suitable damages or to effect purchase at the supplier's cost and risk. If the supplier fails to supply and install the goods on or before the above mentioned period, compensation may be recovered at the rate of 1% of the cost of order for every weeks delay or fraction thereof, subject to a maximum of 10% of the cost of goods. If and when required, the extension for date of delivery should be obtained with proper justification.
17. The payment will be made 100% within 30days after supply and installation of all goods against the particular order to the satisfaction of the University.
18. Matters regarding any dispute shall be referred for arbitration to any Officer appointed by the President of SAU, whose decision shall be binding and final.

**Assistant Registrar
Stores & Procurement**



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Annexure I

Price Schedule

1	2	3	4	5	6	7	8
Item No	Description of Items	Qty	Unit Price (Rs.)	VAT(Rs.)	Other Taxes/Charges(Rs.) (If any, please specify)	Discount (If any)	Total Price with Taxes (Rs.)
1	Laptop No. 01	1					
2	Laptop No. 02	1					
3	Laptop No. 03	1					
4	Laptop No. 04	1					
5	Laptop No. 05	1					
6	MS Office Home & Student 2016	2					
7	Norton Antivirus: 3 years validity	2					
8	Cover: Compatible Blue/ Black cover	3					
Total							

DECLARATION

1. This is certified that the rates quoted above are not more than the rates charged from any other Institution / Department / Organization.
2. I / We have gone through the terms & conditions stipulated in the tender document and confirm to abide by the same.
3. No other charges would be payable by the Institute.

Full Name of the Bidder:

Signature of the Bidder: Date:

Official Seal



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DECLARATION REGARDING BLACKLISTING / DEBARRING FOR TAKING PART IN TENDER

- (I) We are not involved in any litigation that may have an impact of affecting or compromising the delivery of the services as required under this tender.
- (II) We are not black-listed by any Central/State Government/Public Sector/Educational Institute Undertaking in India.
- (III) I/we undertake that the documents submitted are genuine/authentic and nothing material has been concealed there from and that I/we are not debarred by any Government organization and are competent to have the contract. I/we understand that the contract is liable to be cancelled, if found to be having obtained, through fraudulent means/concealment of information.

(Signature of Authorized Signatory)

Date:

Name of the bidder: _____

Complete Address : _____

Contact Nos. _____