



The UNIVERSITY of OKLAHOMA.

School of Sustainable Chemical, Biological and Materials Engineering

October 9, 2023

Dear Aniket Bhattacharyya,

I would like to offer you a **Postdoctoral Research Fellow position in Biopharmaceutical Manufacturing Research and Educational Facility and the School of Sustainable Chemical, Biological, and Material Engineering** under the supervision of Dr. Ngoc Bui and Dr. Roger Harrison in the **School of Sustainable Chemical, Biological, and Material Engineering** at the University of Oklahoma (OU) Norman campus with a start date of January 1, 2024. The details of the position are outlined within this offer letter.

The position is a **1.0 is** FTE salaried position that is paid bi-weekly. The salary is ----- and you will be eligible for certain university benefits. The initial timeline is for **2 years**, with the potential for additional years depending on performance and progress on the project and continued funding.

The initial appointment is for **2 years**, with the potential for additional years depending on performance and progress on the project and continued funding. Your performance will be formally evaluated on a yearly basis. The University of Oklahoma is an "at-will" employer, which means that the employment relationship may be terminated by either party at any time. Employment requires that you are subject to the University of Oklahoma Tuberculosis testing policy.

Since your salary is funded by a grant, your position is also contingent, in part, upon the continued receipt of these funds. OU employees appointed to positions funded in part or in whole by a grant are expected to use all earned paid leave during the specified period of their appointment. Accrued but unused leave is not required to be paid out as compensation to grant or contract funded employees at the termination of employment unless the grant or contract contains a separate account with sufficient funds (Staff handbook, Section 3.10.1.2).

The Immigration Reform and Control Act of 1986 requires that you complete paperwork (Form I-9) verifying your identity and your eligibility to legally work in the United States on or before your first day of work. Please bring original documentation, which a list of acceptable documents is enclosed, that establishes your identity and your right to work. OU participates in E-Verify and will provide the Social Security Administration, and if necessary, the Department of Homeland Security with information from each new employee's I-9 form to confirm work authorization.

The **Postdoctoral Research Fellow position in Biopharmaceutical Manufacturing Research and Educational Facility and the School of Sustainable Chemical, Biological, and Material Engineering** will work on research projects related to "Ligand-grafted hollow fiber membrane platforms for in-line purification for cost-effective biopharmaceutical manufacturing" (~70%), and implementing and evaluating some of the new technologies at that facility and/or assisting with laboratory courses, and other activities

related as needed (~30%). The postdoc will work directly with professors and will mentor undergraduate students.

As an OU employee, you must complete all employee and safety trainings that are assigned to you. You are expected to maintain the highest level of scientific integrity and record keeping; any falsification of data or failure to maintain a detailed notebook will be considered grounds for dismissal.

If you accept this position, you must provide evidence of receiving the doctoral or equivalent professional degree. Acceptable evidence includes a copy of the degree certificate, a transcript indicating degree conferral, or a formal statement from the university's registrar or graduate school with an official seal or notary stamp. If you have not already done so, please send this information to **Daniel Baker at daniel.d.baker@ou.edu** with copies to the Office of Postdoctoral Affairs (postdocaffairs@ou.edu). If your degree is not conferred or if you do not provide evidence of degree conferral prior to the start of employment, your appointment may be terminated or transitioned to a different classification.

You are encouraged to take advantage of OU programs that support your professional development. OU has an Office of Postdoctoral Affairs which provides advocacy, support, and professional development to postdoctoral researchers on the Norman campus. You may find more information on their website. Additionally, there is a postdoc-led Postdoctoral Association on campus. Soon after you begin your position, **Dr. Roger Harrison and Dr. Ngoc Bui** will discuss specific research and career progress expectations with you. As part of your professional development, you may elect to develop an Individual Development Plan (IDP) to identify your own research goals, professional development objectives, and career objectives or your PI or funding agency may require an IDP.

Please indicate your acceptance of this preliminary offer by signing below and returning the original letter to me no later than **October 13, 2023**. Keep a copy for your records.

Sincerely,

Daniel Baker
Project
Manager
SCBME
daniel.d.baker@ou.edu

My signature below indicates my acceptance of this appointment, and I understand my employment is contingent on: successful completion of a background check; the University is an at-will employer, and my position may be terminated at any time for any reason including but not limited to unsatisfactory performance, misconduct, or for other reasons; and the preliminary and formal offer letters are not employment contracts.

Signature

Date

Printed Name