South Asian University

(A University established by SAARC Nations)
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No. SAU/Admin./2026/163 March 10, 2026

OFFICE ORDER

Subject: Hostel Management Committee

The Competent Authority has approved the constitution of the **Hostel Management Committee (HMC)** for the Boys' and Girls' Hostels with the following members, for a period of one year with immediate effect:

1. Dean of Students	Chairperson
2. Registrar	Member
3. Warden, Boy's Hostel	Member
4. Assistant Warden, Boy's Hostel	Member
5. Warden, Girl's Hostel	Member
6. Assistant Warden, Girl's Hostel	Member
7. Dr. Ratan Kumar Roy, Assistant Professor, FSS	Member
8. Dr. Ankita Gaur, Assistant Professor, FPS	Member
9. Student representative (Hostel Committee – Boy's Hostel)	Member
10. Student representative (Hostel Committee – Girl's Hostel)	Member
11. Deputy Director (Student Service)	Member Secretary

The Hostel Management Committee (HMC) will take policy decisions regarding the functioning of the Boys' and Girls' Hostels, subject to the approval of the Competent Authority.

This is issued with the approval of the Competent Authority.

B. Tripathy
Bibhupada Tripathy
Dy. Registrar (SG), Admin.

To

All members of the committee

Copy to:

1. PSs to President, Vice Presidents, Registrar
2. Acting Director (Finance), Director (A&E), Director (CETL), Director (ICT) (I/c), Director (SAEIC), Director (CICO), Director (PR) (I/C), Director (VC) (CETP) (I/c), Proctor, OSD to President
3. All Deans, Associate Deans, Professor In-charge (LA), Faculty In-charge (LS), Faculty In-charge (PR)
4. Superintending Engineer, All Deputy Registrars, All Deputy Directors, Dy. Librarian, MO
5. All Assistant Registrars, All Assistant Directors, PRO
6. Director (ICT) (I/C) to upload this on SAU's internal website
7. Notification File/Guard file